

**NOTE: READ ALL RECORDED DEED RESTRICTIONS/RULES AND REGULATIONS BEFORE PREPARING PLANS. THIS FORM IS REQUIRED FOR REVIEW.**

**ARCHITECTURAL CONTROL COMMITTEE  
APPLICATION FOR PLAN REVIEW**

Date: \_\_\_\_\_

Property Address: \_\_\_\_\_

Neighborhood: \_\_\_\_\_

Legal Description: Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Phase: \_\_\_\_\_

Owner: \_\_\_\_\_

Owner's Current Address: \_\_\_\_\_

Owner's Phone: \_\_\_\_\_

Builder: \_\_\_\_\_

Builder's Current Address: \_\_\_\_\_

Builder's Phone/Fax: \_\_\_\_\_

Architect/Designer: \_\_\_\_\_

Architect's Phone: \_\_\_\_\_

Type of Plan: \_\_\_\_\_

**TO YOUR KNOWLEDGE, HAS THIS PLAN EVER BEEN BUILT IN THE DOMINION?**

Yes \_\_\_\_\_

No \_\_\_\_\_

**TOTAL SQUARE FOOTAGE:** \_\_\_\_\_

\_\_\_\_\_  
Builder's Signature

\_\_\_\_\_  
Date

## ACC SUBMISSION PACKAGE REQUIREMENTS

### NEW HOMES

1. Architectural Plans (one set) must include the following:
  1. Engineered Site plan (1"=20')
    - a. **square footage**
    - b. **setbacks for front, rear, side, driveways, sporting and play structures**
    - c. **easements for ingress/egress and utilities**
    - d. **existing and proposed finished grade contours (grading) must be shown on all elevations**
    - e. **accurate windows & doors must be reflected**
    - f. **driveways, sidewalks, patios and other hardscape (flatwork)**
    - g. **gated trash receptacle location & size.**
    - h. **yard light location (must be on photocell)**
    - i. **A/C equipment location**
    - j. **house number in lighted area**
    - k. **Engineered Topography must be shown on site plan**
  2. Engineered Foundation Plan
  3. Floor Plans (1/4" minimum) NOTE: show location of driveway, entrance of garage, and interior of garage must be finished
  4. Roof Plan
  5. Exterior Elevations
  6. Building Cross-section
  7. Property Cross-section
2. Materials to be submitted **prior** to installation:
  1. Exterior paint, Sample Size must be a minimum of 1'x 1'
  2. Window colors
  3. Masonry (rock, brick, stucco, etc)
  4. Roof material
  5. Hardscape materials
  6. Mortar

\*PHYSICAL material samples must be submitted
3. Tree Survey (certified)
4. Builder information/Application for Review must be included with all submittals.
5. All fences, pools, landscape & irrigation, hardscape, etc., must be submitted individually.
6. Form Survey (certified by licensed surveyor) NOTE: must be submitted prior to pour
7. Prior to commencement of construction, a required construction agreement and building permit must be signed along with appropriate fees to be paid.