

The Dominion Homeowners Association

Strategic Plan

January 2013

Introduction

The 2013 Strategic Plan is adopted, updated and revised from the first Strategic Plan of the Dominion HOA created in 2010. It sets forth strategies for the long-term health and vitality of The Dominion community. The Plan will be used by the Board, its Committees and Association management to guide their operational and capital budget planning decisions and day-to-day implementation of these decisions. It will also serve as an education and communications vehicle for new members of those groups as well as new members of the community.

The 2013 Strategic Plan is a living document and should be viewed as a permanent, continuous process of planning for the future and a vehicle for facilitating community consensus on important issues.

The 2013 Strategic Plan is comprehensive and detailed. To facilitate understanding, a summary of essential strategic goals underlying the plan is presented below.

Our Vision

The Vision is that the Dominion HOA exists to preserve and enhance The Dominion as the premier San Antonio community of choice. The goal is that the percentage change of property values in The Dominion reflects a more positive outcome than any other San Antonio PUD of similar status. This vision will be accomplished through tactics in nine primary pillars of our strategic plan as follows:

- Encourage active involvement of our members
- Managing security as our top priority
- Promoting a safe environment
- Effective management of the physical plant and facilities
- Effective management of financial resources

- Enforcement of the HOA covenants and restrictions
- Participating in the greater San Antonio community
- Interworking relationships with Dominion Country Club
- Maintenance of effective HOA operations

Strategic planning will focus on both tangible (physical facilities and services) and intangible (community culture) aspects of the community.

Strategic planning will help drive financial and operational plans designed so community facilities and services are maintained to ensure The Dominion remains a premier country club development, thereby enhancing property values.

Strategic planning will include recognition of the interlocking relationship between the Association and The Dominion Country Club and create mechanisms for facilitating that relationship.

Strategic planning will recognize the importance of participating in local/regional/state political processes, business organizations, military commissions, local/regional planning commissions, TXDOT, commercial developers and other individuals or organizations that could impact the fundamental goals and vision of the HOA.

Financial Implications of the Strategic Plan

It is recognized that portions of the Strategic Plan may involve funding not presently reflected in the Dominion HOA budget and for which no source of funding presently exists. It is not the intention of the Dominion HOA Board of Directors to authorize implementation of any part of the Strategic Plan absent the existence of sufficient HOA funds to accomplish implementation. However, the strategic planning process through its associated tactics and standing committee recommendations should be used as information and input into the HOA financial budgeting process.

Strategic Drivers and Tactics

The Strategic Plan recognizes that one of the strongest assets of the community is the friendliness and sense of community pride evident among its residents. It is important that the community's culture is supportive of the strategies and tactics contained within the Strategic Plan. Only through active community support and communications can the culture continue to evolve and reinforce the values and principles that are important to ensure that sense of community pride that is necessary to maintain The Dominion as a premier community. The eight pillars (strategic drivers) of the Strategic Plan are outlined below.

Active Involvement of HOA Membership

The Association must continue to expand its ability to promptly and effectively communicate with its members...communications must be two-way. The Association must utilize advances in technology and have infrastructure to enable the use of available technology to enhance communications. The use of the internet and an interactive web site is essential. Newsletters, the HOA website, internet messaging, and electronic message boards should be continuously enhanced and used. The HOA Board agenda and subsequent minutes will be posted on the HOA website as well as the Strategic Plan itself. The use of subject matter specific town hall meetings should be considered for appropriate topics where Association input is vital to the Board's decision making process.

The Neighborhood Outreach Committee (NOC) was created to "reach out" to the community through neighborhood outreach representatives acting as links to provide two way communications with the HOA on policy, decisions and concerns to the members in each distinct neighborhood. This committee should continue to expand so each distinct neighborhood within The Dominion has appropriate representation on the committee. This committee is a valuable interface with the Association and should be used as a focus/forum group to help develop tactics supportive of the Strategic Plan as well as a vehicle to communicate HOA policy

and decisions. The Association management must strive to complete and validate its inventory of membership email addresses. In addition, administrative data bases and associated processing need to be audited for best practices and completeness to be sure each member of the association is receiving proper communication.

The NOC will actively oversee the effectiveness of the HOA's website in terms of communicating and messaging with Association members as well as the internet public. The NOC will determine website functionality, user friendliness and application requirements. Finally, there are a number of Board committees that are essential for the HOA Board to successfully fulfill its mission. The HOA with assistance of the NOC should actively recruit residents with necessary skills to serve on these committees.

The HOA has implemented a survey to solicit opinions and response from the membership on their views of HOA performance in meeting the needs of the community as well as to provide input to the HOA on the priority of issues that the membership feel are important. This survey should be conducted on a periodic basis in order to maintain a continuing response from the membership as well as updates on their priorities.

Managing Security as Our Top Priority

Security and the feeling of safety and security are primary goals of The Dominion. As such, the Strategic Plan addresses both. The HOA Board and General Manager have responsibility to monitor the performance of the security firm it employs to provide security services. To this end, the Association has a Security Committee providing input and recommendations to the Board on all security matters. It is critical that the Security Committee have access to relevant resources and skill sets on its committee in order to evaluate existing processes, technologies, and best practices related to oversight of the security firm's performance. Monthly operational reports should be provided by the security firm to the HOA General Manager in a form necessary to ascertain the status of security within The Dominion. The Security Committee should perform periodic audits of the security operations to evaluate security services in controlling access, providing out-of-town "house watch" services, responses to house fires, wildfires including evacuation orders of SAFD, house security alarms, personal injury and medical emergency situations, management of transmitters and associated policies, and administrative systems for validity of data base accuracy and efficiency of use.

Security is essential to the goals of The Dominion. Therefore, tactics need to be evaluated for improved perimeter security via combinations of physical barriers, electronic surveillance and /or manual patrolling. To ensure uninterrupted security, an emergency generator system should be considered for installation at one or all of the gates. The newly installed QuickPass system should be a tool that is utilized to enhance security operations, efficiency, ease of membership use via the internet and overall improved security and control of visitor entry.

Promoting a Safe Environment

Equally important is the safety and perceived safety of the Association members. Tactics for this strategic imperative are monitored by the Security Committee and Emergency Planning Committee. This strategic driver involves an on-going relationship and communications with the San Antonio Fire Department (SAFD) and the San Antonio Police Dept. (SAPD). Fire protection and safety has become critical in the planning process. Assessments have been made by the SAFD on all structures within the PUD with recommendations on emergency vehicles, water pressure issues, structure distance to fire hydrants, terrain surrounding the structure, etc. The Disaster Planning Committee will work closely with SAFD to ensure these assessments are part of ongoing operational plans in serving The Dominion. HOA operational plans, including plans regarding wildfire or any other cause for evacuation, will need to be audited and reviewed for required processes and responses from Dominion security personnel to any emergency occurrence. Both the Security Committee and the Development Committee will continue working with SAWS on the fire hydrant water flow project including the new Crescent Park booster pump station to make sure all fire hydrants within the Dominion have the proper water flow as determined by SAFD.

Similarly, the HOA will maintain good working relations with SAPD and request assistance on issues as appropriate. Because the perimeter of the Dominion PUD is becoming more developed and inhabited, there are occasions when the assistance of SAPD is needed to aid security, noise levels and other problems at or near our perimeter border. Ongoing tactics will be developed in this area.

The streets of The Dominion are wide and accommodate not only vehicles but walkers, cyclists, golf carts, joggers, etc. The safety of our streets is critical to the neighborhood. The Association must utilize all lawful means to enforce speed limits and other vehicle rules and regulations within the community. Continued use of digital speed displays have been used as reminders of the acceptable speed on

The Dominion streets. Rules regarding vehicle violations of safety that suspend vehicle transmitter usage should periodically be reviewed to insure they are creating the appropriate culture of safety. Consider using the photo/camera option of the speed trailers to record the license plate of high speed vehicles violating HOA speed limits. The Security Committee will continue to evaluate the frequency and use of patrol cars on the Dominion streets in order to create a culture of safe driving. Additional efforts will be taken to consider other ideas to maintain the safety of our streets.

Perimeter security of The Dominion should be studied, recognizing the reality that full perimeter security of the community is presently not financially possible.

Effective Management of Physical Plant and Facilities

Infrastructure is a critical asset in maintaining the Association's vision of a premier community. The Association must fund for the maintenance and repair of all common property as well as enforce our covenants to ensure the preservation and protection of Dominion property values. Long-term capital improvement plans have been developed for landscaping of the common areas, refurbishment of the main entry security facility, irrigation infrastructure refurbishment of the common areas and street repair and refurbishment. All of these plans have been developed as part of the Strategic Plan and the Capital Reserve Plan has been updated accordingly. All of these plans must be appropriately revised annually with approved funding at a level necessary to achieve their goals. Other capital improvement priorities include the bridges, storm water drainage system, water drainage conduits, clearance of water drainage easements, Cottage Lake infrastructure, street signs, and dark sky compliant lighting.

The HOA has established the Development Committee to help provide technical expertise for the review of plans by all of the developers within the Dominion PUD. This includes commercial real estate developers that are developing multi-family residences, duplexes, townhomes and retail stores. The review covers such items as the infrastructure proposed by the developer including roadways, storm water drainage systems, utilities, perimeter walls, entry monuments, bridges, lighting, retention ponds, water pump stations, mail box structures or pavilions, common green spaces, building setbacks, and sidewalks. In the case of commercial development, the additional items of multi-family density, structure height, parking, commercial signage, security, commercial lighting, traffic and road intersection issues will be reviewed as well. The Development Committee will

work with the developer on the supplemental Covenants and Restrictions (CCRs) for the development in addition to the Umbrella Declarations and recommend their approval to the Board when they have gained approval at the committee level. This committee will interface with outside engineering consultants and HOA legal counsel on property/facility issues as warranted. Prior to any turnover of common property to the HOA, the committee will review the completeness of the development along with the General Manager and provide a punch list of corrective actions before any of the development is turned over to the Dominion HOA as common property. The Strategic Plan will study the feasibility of inventory GPS software for The Dominion to effectively control its inventory/ownership of infrastructure assets.

The overall beauty, landscaping and maintenance of both common areas and homeowner residences are essential to the Strategic Plan. In this regard, the HOA has established the Landscape Committee as a standing committee of the HOA to ensure the integrity and maintenance of all common areas. The Landscape Committee has developed a Landscape Master Plan for the common areas which will govern the refurbishment of existing common area landscaping, trees, irrigation systems and hardscape walls/rocks so as to preserve the beauty of our neighborhood. The Plan also addresses the need for water conservation and usage of plants which will thrive in our climate conditions on a long term basis. The Committee is responsible for providing to the Finance Committee the fiscal impact of any improvements as input into the Capital Reserve Plan. The Committee will also review landscape plans for common areas of any new developments within The Dominion and provide the approval of all landscape requirements within the new development's Covenants and Restrictions (CCRs). The Committee will oversee the ongoing landscape maintenance of all common areas and approve annual color planting plans for the entrances.

The Architectural Control Committee (ACC) has been established by the HOA Board to review and approve all residential and commercial construction, landscape and irrigation plans to ensure compliance with the appropriate development CCR's for property within the Dominion PUD. The ACC process reviews all new and modified residential home and commercial structures including their associated structures, pools, fencing, walls, monuments, etc for compliance to the development CCRs. The ACC also provides oversight on land and structures not in compliance with the maintenance and cleanliness standards generally applied throughout The Dominion. The ACC will ensure the integrity and maintenance of undeveloped lots and acreage as well as cleanliness of construction

areas. The ACC will take appropriate action to enforce the covenants and restrictions of the HOA.

It is important to have interactive involvement between the Development Committee and the Architectural Control Committee on the many common issues addressed by both committees. The HOA Board will take all appropriate action to insure adequate cooperation and interaction exists between these two committees.

Effective Management of Financial Resources

The HOA Board holds the fiduciary responsibility for the financial resources of the Association. This fiduciary responsibility is administered through the Board Treasurer who chairs the Finance Committee. The Committee seeks to cover a broad spectrum of financial and accounting functions which compliment the integrity in financial reporting with forecasting to enable the Association to meet both its operating and capital demands.

The scope of the fiduciary responsibility is accomplished on a two tier basis- Operations and Capital Budgeting. A comprehensive approach to monthly financial reporting incorporates all aspects of the current state of financial position, while drawing a comparison to the budgeted projected position. In so doing, the Board and the Finance Committee are kept fully apprised of the current financial position and can take a proactive approach to remedy any deviations that may likely occur. At each monthly meeting, the Board votes to accept the monthly financial statements from the previous month's operations, as presented by the Treasurer, after approval from the Finance Committee. Each month's financial statements become part of the permanent record for the Board. The financial statements are prepared by a Certified Public Accountant (CPA) and are presented in accountants' compilation report signed by the CPA responsible for preparing the financial statements.

The Finance Committee assists management in preparing, reviews, approves and recommends to the Board the yearly Operations and Capital Budgets. The Board votes to accept the presented Operations Budget in December of the year prior and implementation of the next year's budget begins in January.

The Capital Budget is prepared and presented for vote on both a long-term basis which includes the long-term investment position and the yearly capital budget for targeted capital projects. Currently, the Capital Budget has preparedness for projects forecasted into the year 2017 and includes a targeted level of capital

reserves of \$1.4M at year-end 2017. As part of the financial strategic driver, yearly review of the long-term reserve account should be performed to assess changes to spending assumptions, inflationary impact and rate of return to meet the projected fund balance.

Long-term capital planning is presented to the Board from the Finance Committee after a thorough analysis. Continuing long range capital planning is imperative to meet the challenging economic conditions and changing market landscape. Maintenance of our infrastructure provides the basis for maintaining property values within the community and assuring proper financial resources are planned. The priority of all infrastructure projects must be evaluated on a yearly basis to properly plan for the future.

A Certified Public Accountant (CPA) firm should at all time represent the Association and its financial statements. An external independent CPA should conduct an annual audit on the financial statements of the Association.

The Finance Committee will review the current procedures for bookkeeping, account posting, remittance and billing and other HOA financial operations to determine opportunities to make the processes more efficient with better controls.

Enforcement of HOA Covenants and Restrictions

The Dominion HOA has developed into a premier community because of an excellent set of covenants and restrictions which guide development and maintenance within the Dominion. It is critical these documents be administered consistently and fairly. Similarly, these documents need to be living documents and updated when necessary as new technology, changes in local/state laws and other environmental standards/conditions warrant. The Strategic Plan calls for the HOA Board and the ACC to be diligent in administering the full intent of the covenants and restrictions. The Strategic Plan requires the ACC review existing developed structures as well as any undeveloped lots not in compliance with the covenants and restrictions. The ACC will also recommend to the Board action, including legal action, necessary to ensure compliance. Similarly, the ACC will review new technology, such as solar power, and will determine the need to modify building restrictions as a result of such technology.

The Board will continue to utilize outside legal counsel to guide it in its decisions on fines, enforcements, and legal action.

Participating in the Greater Community

The Strategic Plan views The Dominion as part of the greater eco system of San Antonio. That eco system involves many stakeholders and many social requirements that impact the Association members. The HOA has created the External Relations Committee to provide for active involvement in those organizations that can impact the social and financial well being of the community. Tactics include involvement in political PACs in order to have a voice in local politics, TXDOT regarding development of I10 corridor; representation at City Council meetings as needed to protect Association values, representation at City Planning and Zoning Commission hearings as appropriate, involvement with SAWS, Association memberships in local Chamber of Commerce, involvement in the Camp Bullis joint use study commission, etc. The Dominion is home to many people who directly participate in (or have connections to those who participate in) political and economic activities in the greater San Antonio area. It is important that the Board and its Development Committee are aware of the changing eco environment surrounding The Dominion so it can assure that change protects and enhances the value of homeowner property.

In order to adequately promote community cohesiveness and pride, the HOA's NOC should be instrumental in developing tactics promoting social interaction, better communications from Association members to the Board and vice versa, focus group on neighborhood and association issues and, to the extent deemed necessary, mediation of neighborhood disputes. In recognizing the changing demographics of The Dominion and the increase in youth population, the NOC should consider developing tactics to use common property or acquire land and construct a sports park for multi facility use. Collaboration with the Dominion Country Club could provide options for some joint use facilities. In collaboration with the NOC, the Association should consider sponsoring neighborhood social events to promote a sense of community. The new HOA Office facility could be used to host such events, possibly in conjunction with The Dominion Country Club.

Interworking Relationship with Dominion Country Club

The Dominion Country Club is a major asset in the overall value of the entire Dominion. The Strategic Plan considers how the Association can impact the strategy and development of the Country Club Property. The plan requires that the HOA Board have a close working relationship with the Club owner as well as the advisory Board. All Dominion residents interests are represented by the HOA and a high percentage of residents are members of the Club.. As such, the future success of the Club and the HOA are linked.

Each entity needs to be mutually aware of the future direction and planning the other undertakes. Likewise each entity must be mindful and not embark in a direction that is in conflict with the others basic interests.

There currently exists a good working relationship between the HOA and the Club on multiple “social” issues; e.g. joint sponsorship of events such at July 4th celebration, annual bonfire, and hosting of Club events. There needs to be a similar working relationship on additional areas that may include:

- Marketing efforts to promote the image of the neighborhood as well as Club membership.
- Joint security issues, particularly perimeter security
- Safety awareness so that Club activities and resident activities are not in conflict; e.g. lighting issues, walking/jogging on club grounds, etc.
- Some items of common interest may arise, such as infrastructure repair and maintenance and installation of additional facilities.

The HOA Chair attends the Club’s Advisory Board of Governors meetings as an ex-officio member and the HOA has invited the Club’s management and owner to attend HOA Board meetings to discuss these joint issues, projects and concerns.

Maintenance of Effective HOA Operations

The HOA can only function efficiently through the combined efforts of dedicated member volunteers and a professional, trained staff of HOA employees and vendors. Together the member volunteers who populate the HOA Board of Directors and its committees and the HOA staff, select and oversee the work of the numerous vendors who provide security, maintenance and other services to the Dominion community. Therefore it is incumbent on the HOA board to ensure the following occurs:

1. The recruitment of knowledgeable, committed HOA members willing and able to commit the time and energy necessary for service on the HOA board and its committees. This necessarily involves succession planning for these

volunteer positions to ensure, among other things, the presence on the board/committees of volunteers possessing an institutional knowledge of the significant issues requiring the attention of the HOA.

2. The retention of a qualified, professional HOA General Manager charged with the training and supervision of the HOA employees. The HOA is committed to the maintenance of appropriate professional certifications and training for all HOA employees. The HOA is further committed to compensate all HOA employees in an equitable and market based amount.

Tactics and Priorities

The HOA Board should seek the assistance of selected local real estate companies representing buyers/sellers of custom homes to devise a market based evaluation on the success of the Strategic Plan in accomplishing its primary mission of preserving/enhancing homeowner valuations respective to other similarly situated communities.

Active Involvement of HOA Membership

1. Maintain and enhance the HOA website for increased messaging to the Association membership as well as develop new capabilities to enhance usage such as electronic directory, local maps, photo gallery, individual account management, etc.
2. Audit HOA systems and databases used to communicate via letter or email to association membership. Review for completeness, accuracy, efficiency and update procedures as needed.
3. Actively use the NOC as a focus group/forum for strategic plan tactic development in all strategic pillars.
4. Continue the concept of town hall meetings to discuss very important topics affecting Association members.
5. The NOC has the following tactics in its Committee's Mission:
 - a. Create a comprehensive "live" interactive vehicle within each distinct neighborhood with a "reach out" blog.
 - b. Promote and encourage, on a distinct neighborhood level, the interaction with "The Dominion Apron Society" utilizing this established organization as a vehicle to further reach out to neighbors in times of need.

- c. Welcoming new members to the neighborhoods by sending out the standard HOA welcoming letter and providing them a welcome bag that is designed with efficient and effective tools to promote community awareness.
 - d. Maintain and audit contact information for each member in the distinct neighborhoods in order to communicate HOA policy decisions and neighborhood updates.
 - e. Work in tandem with the HOA when planning special neighborhood events. These events will be oriented to community building and culture activities.
6. Consider the use of an Association survey to get Association input on selected key issues under consideration and look for any significant unmet needs.

Managing Security as Our Top Priority

1. Develop a plan to increase/improve perimeter security.
2. Audit the Security data bases through the QuickPass software conversion for accuracy, completeness and efficiency. Take corrective action as necessary.
3. Review and audit all procedures associated with controlling Dominion access, response to homeowner security monitoring service alarms, “House Watch” procedures, response to house fires, medical emergencies, property damage and Association member calls for security assistance.
4. Evaluate the need for emergency generator back-up or UPS systems to operate main gate or all gates in a power failure situation.
5. Solicit proposals from security service firms for the provision and enhancement of security for The Dominion. These solicitations should be periodic and for the purpose of assuring both the quality and price of security service is appropriate and financially reasonable.

Promoting a Safe Environment

1. Oversee the update of the current Dominion Emergency Plan and incorporate its tactics within the Strategic Plan.
2. Provide ongoing dialogue with SAFD on inventory of emergency vehicles available for use within The Dominion and any revised procedures with G4S for locating emergencies within The Dominion.

3. Ongoing oversight and involvement with SAFD and SAWS regarding fire hydrant water flow issues. Assist in bringing this issue to a resolution in 2013.
4. Communicate to the Association membership regarding emergency planning general information such as importance of visible and reflective house number signage, maintenance of overhead road clearance along streets, updates of homeowner records with the HOA records, and updates on SAFD and SAPD available resources and procedures.
5. Ongoing involvement with SAPD. Develop an ongoing relationship with key contacts within SAPD for assistance as needed for enforcement or patrolling along The Dominion perimeter as well as within The Dominion.
6. Maintain the safety of our streets through ongoing and active automobile speed enforcement program. Instill a culture of safe driving at reduced speeds in The Dominion. Review, evaluate the use and/or expanded use of digital speed displays, proactively patrol to remind members of speed limits, provide additional speed limit signage, provide electronic board messaging, etc. Solicit ideas and recommendations from G4S.

Effective Management of the Physical Plant and Facilities

1. A Dominion Recreational Facility Plan that addresses the vision of desired amenities such as multi use sports fields, basketball court, walking paths, bike trails, parks, etc. should be developed by the joint work of the NOC and Development Committee. Consider working with City of San Antonio on possible collaboration for the extension of hike & bike trail from the Highway 1604/IH10 intersection out along IH10 to the Dominion PUD.
2. Through the Development and Architectural Control Committees, actively pursue the revision, clarification and rewrite of the supplemental CCR's for the remaining tracts of land within the Dominion PUD. Specifically, this involves the tract of land known as Peveto Tract (Embrey Development), Kohler Tract (Dominion Creek), Morman Tract (Dominion Hills), Dominion Bluff, Avila, Highland, etc. The Development committee should plan the installation of jogging/walking trails, if feasible.

3. A consideration of creating an inventory of physical plant assets within the Dominion should be evaluated from a usefulness and financial perspective and should include the following:
 - Streets, curbs, gutters
 - Bridges
 - Storm water drainage system including culverts, drop inlets, and open channel easements. Maintain an ongoing dialogue with The Cottage Estates HOA regarding proper operation, aesthetics and funding of the Cottage Lakes infrastructure.
 - Street lights and associated wiring
 - Walls, retaining walls, and fences
 - Signage including street signs, entrance monuments, subdivision monuments and signs, and traffic signs.
 - Common area irrigations systems and associated controllers.
 - Structures including the HOA building and the gate entrance guard houses.
 - Electrical entry security systems and guest verification systems.
 - IT systems including computers, wired and wireless networks.
 - Consideration should be given to how this inventory will be gathered, verified and stored, such as in a computer based GIS.
3. The Dominion Master Landscape Plan addresses the policy and guidance on all common areas plantings, maintenance, refurbishment and design as well as all lighting related to HOA landscape. The Landscape Committee should update each year's annual work program along with the appropriate investment amounts for capital reserve budgeting. That committee will also assume responsibility for periodic reviews of the landscape maintenance contract and make appropriate recommendations to the HOA board concerning the need for a new or revised landscape maintenance agreement.
4. The Dominion Irrigation Plan provides policy and guidance on irrigation systems infrastructure and water conservation measures. The Landscape Committee will seek both short and long term water sources for HOA landscape use. This plan should be updated for each year's annual work program along with the appropriate investment amounts for capital reserve budgeting.
5. A Capital Reserve Study, which is updated no less frequently than every 3 years, to ensure reserves are sufficient to fund required infrastructure projects. Fund the Capital Reserve Study at the 70 percent level of the next three years reserves projections following the forecasted period as contained in the most recent Reserve Study.

6. An annual Street Maintenance and Repair Plan that addresses the requirements for ongoing street maintenance and refurbishment that is updated annually for the current year work program along with the appropriate investment amounts for capital reserve budgeting.
7. Identification of any other infrastructure project that needs consideration and prioritization in the annual operations or capital budget.

Effective Management of our Financial Resources

1. Provide the financial analysis of all strategy drivers/priorities contained within the Strategic Plan.
2. Review the HOA staff processing procedures and controls for collection, posting and disbursements of funds. Determine areas where efficiencies, productivity tools and internal controls can be implemented and make recommendations as needed.
3. Ensure an annual outside audit of HOA annual financial statements is conducted.
4. Oversee the development, reasonableness and completeness of capital reserve studies and operating and capital budgets.

Enforcement of HOA Covenants and Restrictions

1. Proactively inventory a list of all possible changes to The Dominion Umbrella Restrictions and Covenants for consideration and inclusion in a package of changes that the HOA Board would recommend for an Association membership vote in the future.
2. Protect the integrity of all covenant and restrictions through proactive monitoring by Association HOA staff, ACC, Association membership, etc.
3. Proactively review and determine courses of action of all covenant and restriction enforcement requests. Establish a procedure within the ACC for proactive review of all properties in violation of covenants and restrictions with the oversight of the Board.
4. Maintain the integrity of all common HOA land areas.

Participating in the Greater San Antonio Community

1. Appoint a Board member as Board Liaison to the External Relations Committee which is responsible for external relations with the San Antonio community in general.

2. Assure that The Dominion HOA has involvement and/or representation in all of the following activities. This list is not all inclusive as additional activities will be initiated over time.

TxDot

Chamber of Commerce

Camp Bullis Joint Use Committee

Northside Development Committee

City of San Antonio Planning and Zoning Committee

SAFD

SAPD

City of San Antonio Council

Interworking Relationship with the Dominion Country Club

1. Continue to pursue joint programs with the Dominion Country Club for common benefit of the Association and Country Club membership such as the July 4th picnic/fireworks, Thanksgiving bonfire, etc.
2. Collaboratively work with the management and ownership of the Dominion Country Club on common issues of security, common grounds, PUD development, association communications, economic development of surrounding area, etc. Attend each others respective Board meetings for increased dialogue and awareness of issues.